

Process Serving

FEE SCHEDULE

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SERVICE	FIRST ATTEMPT / SCOPE	FEE
Routine service	Within 3 business days of acceptance	\$85
Priority service	By the next business day after acceptance	\$125
Same-day service	Subject to acceptance and confirmed cutoff	\$150
Additional address	Routine timing; same recipient	\$85
Additional attempt	Same address, beyond included attempts	\$30

Stakeout for service of process **\$80 / hour**

Two-hour minimum (\$160), plus the applicable service fee. Written approval and a spending limit are required before work begins. Time starts on arrival; after the minimum, billing is in 15-minute increments. Time is payable whether or not service succeeds.

SERVICE TERMS

Included. One named recipient at one address, up to three attempts as appropriate, attempt updates, a return of service or non-service, and the first 100 printed pages. Additional pages are \$0.10 each; there is no page limit. Eviction summonses use the selected tier per recipient; additional defendants are quoted separately.

Scheduling & extras. Timing begins after written acceptance, complete documents and instructions, and agreed payment arrangements. Travel, parking and tolls require prior approval. Court filing, witness fees, locating people and sheriff enforcement are excluded. Service is not guaranteed; methods remain subject to applicable requirements.

Payment & cancellation. New accounts prepay; established firms may receive net-15 terms in writing. Fees cover attempts and documentation, including unsuccessful service. Before dispatch, refunds exclude documented, approved costs; after dispatch or the first attempt, the full service fee is due.